

“DALL’ACCOGLIENZA ALLA CITTADINANZA” (“From welcoming to citizenship”) PROGRAMME

School year 2010-2011

MUTUAL RESPONSIBILITY AND SCHOOL CITIZENSHIP AGREEMENT

The institute through its headmaster, teachers and ATA personnel is in charge of:	Students agree on:	Families agree on:
- Explaining families, at the beginning of each school year, educational and learning activities, the school teaching offer (a list of all subjects and activities available for students) and the school regulation. - Making students and parents aware of the assessment criteria used by the teachers. - Sharing, learning, promoting and enforcing the present mutual responsibility and school citizenship agreement.	- Sharing, learning and following the school rules. - Understanding the assessment criteria used by the school. - Sharing, learning and following the present mutual responsibility and school citizenship agreement.	- Understanding the learning offer of the school and school regulations. - Understanding the assessment criteria used by the school. - Sharing, learning, promoting and respecting the present mutual responsibility and school citizenship agreement, assuring to make their children aware of its importance.
- Providing a serene and safe learning environment. - Facilitating the integration of all students into school life. - Facilitating all the students’ growth and learning in one’s own time. - Supporting the students in their work and develop cooperative learning strategies among classmates.	- Learning at school and home with maximum effort following teachers’ advice. - Taking part in the school life and classroom activities showing interest and engagement. - Informing teachers about their expectations and difficulties.	- Talking with their children about school activities and their relationship with teachers and classmates. - Facilitating their children’s personal autonomy, helping them in becoming independent in self care, in their relation to teachers and classmates and in the use of school materials. - Informing the school about any difficulties that may affect their children’s attendance

		and/or learning I. Managing administrative duties and payments related to pre-school service, canteen and transport.
- Promoting constructive dialogue with parents, constantly communicating with the students' families about: - regular school attendance - school progress - behaviour and discipline - learning material in use.	- Attending school and classes regularly. - Arriving on time to classes. - Taking part in the school activities with due care and interest. - Taking to school and using with care the material necessary for each lesson.	- Facilitating constructive dialogue with the school, constantly: - assuring regular school attendance and punctuality of their children (for the final assessment the attendance of at least $\frac{3}{4}$ of the year timetable is requested). - limiting students' anticipated school entrance/leaving. - periodically asking information about their children's learning progress and behaviour. - providing their children of the necessary school material, assuring an appropriate use of it. - Taking part in the planned parent-teacher meetings: general and individual meetings, delivery of school reports, parents meeting.
- Checking notices and absence or late entrance excuse letters and make sure that families regularly receive all the communications from the school. - Informing families about any late entrance or absence occurred without excuse letter	- Writing correctly and completely homework and notices in the copybook or diary. - Always taking with them their diary and "personal book" making sure their parents sign every given notice.	- Always writing and signing absence/late entrance excuse letters on time. - Checking every day the notices displayed by the school, their children's diary/copybooks. Signing notices.
Asking disrespectful students who broke the rules, to make up for their offences or	Respecting each other students' and their own spaces, school furniture and materials.	Teaching students to respect people, the school equipment and their own and other

damages. Informing families in case of recurring bad behaviour.	Respecting themselves and the other students with a correct personal hygiene and reasonable clothing appropriate to the school environment.	people's belongings. Make up for any damages to objects and furniture caused by their children.
Sharing with students and families times and ways of usage of mobile phones in the classroom, as well as of any other personal technological devices not related to school activities.	Not using their mobile phones nor any other personal technological devices not related to school activities.	- Checking their children understood the prohibition of using mobile phones or any other personal technological devices not related to school activities. - Making sure their children will not take to school object or devices not related to the classroom activities.
Planning: additional activities; learning review; basic learning and consolidation of Italian language competences.	- Doing homework with attention and punctuality. - Studying with regularity. - Attending the additional activities/review or language learning with commitment.	- Supporting children in their homework. - Assuring regular study at home. - Assuring the attendance of any additional activities; learning review; basic learning and consolidation of Italian language competences.